

INSTRUCTIONS EPA REGIONAL OFFICES

Part 1. Please provide the name, address and telephone number of the establishment where the refrigerant recovery or recycling device(s) is (are) located. Please complete one form for each location. State the number of vehicles based at this location that are used to transport technicians and equipment to and from service sites.

Part 2. Check the appropriate box for the type of work performed by technicians who are employees of the establishment. The term "small appliance" refers to any of the following products that are fully manufactured, charged and hermetically sealed in a factory with five or less pounds of refrigerant:

Refrigerators or freezers designed for home use, room air conditioners (including window air conditioners and packaged thermal air conditioners), packaged thermal heat pumps, dehumidifiers, under-the-counter ice makers, vending machines and drinking water coolers.

Part 3. For each recovery or recycling device acquired, please list the name of the manufacturer of the device and (if applicable) its model number and manufacturer number. If more than 8 devices have been acquired please fill out an additional form and attach it to the first one.

Recovery devices that are self-contained should be listed first and should be identified by checking the box in the last column on the right. A self-contained device is one that uses its own pump or compressor to remove refrigerant from refrigeration or air conditioning equipment. On the other hand, system dependent recovery devices rely solely upon the compressor in the refrigeration or air conditioning equipment and/or upon the pressure of the refrigerant inside the equipment to remove the refrigerant.

If the establishment has been listed as Type B and/or Type D in Part 2, then the first device listed in Part 3 must be a self-contained device and identified as such by checking the box in the last column on the right.

If any of the devices are homemade, they should be identified by writing "homemade" in the column provided for listing the name of the device manufacturer. Homemade devices can be certified for establishments that are listed as Type A or Type B in Part 2 until (six months after promulgation of the rule). If a Type C or Type D establishment is certifying equipment after (six months after promulgation of the rule), then it must not use these devices for service jobs classified as Type A or Type B.

Part 4. This form must be signed by either the owner of the establishment or another responsible officer. The person who signs is certifying that the establishment has acquired the equipment, that the establishment is complying with Section 608 regulations and that the information provided is true and correct.

Send your form to the EPA office listed under the state or territory in which your establishment is located.

CONNECTICUT, MAINE, MASSACHUSETTS, NEW HAMPSHIRE, RHODE ISLAND, VERMONT

CAA 608 Enforcement Contact: EPA Region 1.
Mail Code APC, One Congress Street, John F. Kennedy Federal Building, Boston, MA 02203-0001
Phone: (617) 565-3420

NEW YORK, NEW JERSEY, PUERTO RICO, VIRGIN ISLANDS

CAA 608 Enforcement Contact: EPA Region 2.
290 Broadway, New York, NY 10007-1866
Phone: (212) 637-3000

DELAWARE, DISTRICT OF COLOMBIA, MARYLAND, PENNSYLVANIA, VIRGINIA, WEST VIRGINIA

CAA 608 Enforcement Contact: EPA Region 3. Mail Code 3AT21, 1650 Arch Street, Philadelphia, PA 19103-2029
Phone: (215) 566-5000

ALABAMA, FLORIDA, GEORGIA, KENTUCKY, MISSISSIPPI, NORTH CAROLINA, SOUTH CAROLINA, TENNESSEE

CAA 608 Enforcement Contact: EPA Region 4. Mail Code APT-AE, 100 Alabama Street, SW, Atlanta, GA 30303
Phone: (404) 562-8357

ILLINOIS, INDIANA, MICHIGAN, MINNESOTA, OHIO, WISCONSIN

CAA 608 Enforcement Contact: EPA Region 5. Mail Code AT18J, 77 West Jackson Blvd., Chicago, IL 60604-3507
Phone: (312) 353-2000

ARKANSAS, LOUISIANA, NEW MEXICO, OKLAHOMA, TEXAS

CAA 608 Enforcement Contact: EPA Region 6. Mail Code 6T-EC, Fountain Place, 12th Floor, Suite 1200
1445 Ross Avenue, Dallas, TX 75202-2733
Phone: (214) 665-6444

IOWA, KANSAS, MISSOURI, NEBRASKA

CAA 608 Enforcement Contact: EPA Region 7. Mail Code ARTX/ARBR, 901 N. 5th Street, Kansas City, KS 66101
Phone: (800) 223-0425

COLORADO, MONTANA, NORTH DAKOTA, SOUTH DAKOTA, UTAH, WYOMING

CAA 608 Enforcement Contact: EPA Region 8. Mail Code 8AT-AP, 999 18th Street, Suite 500
Denver, CO 80202-2466
Phone: (303) 312-6312

AMERICA SAMOA, ARIZONA, CALIFORNIA, GUAM, HAWAII, NEVADA

CAA 608 Enforcement Contact: EPA Region 9. Mail Code A-3, 75 Hawthorne Street, San Francisco, CA 94105
Phone: (415) 744-1305

ALASKA, IDAHO, OREGON, WASHINGTON

CAA 608 Enforcement contact: EPA Region 10.
Mail Code AT-082, 1200 Sixth Ave.
Seattle, WA 98101
Phone: (206) 553-1200